

প্রাইম ইসলামী লাইফ ইস্যুরেস লিমিটেড

Prime Islami Life Insurance Limited

ISO 9001 : 2015 CERTIFIED

April 13, 2023

Office Order No.:57-2023

"আমার জীবন আমার সম্পদ বীমা করলে থাকরে নিরাপদ"

Mr. Md. Nawab Ali (0984), Senior Executive Officer, Underwriting Dept., Jashore FPR Centre, Khulna Corp. Zone is hereby advised to sit and work at Underwriting Dept., Jhenaidah FPR Centre, Khulna Corp. Zone for 02 (Two) day(s) in a week in addition to his existing duties until further order.

The working days at above Office, will be settled by the respective Office Incharge.

TA/DA allowance as per rules of the Company is admissible to Mr. Md. Nawab Ali

The additional responsibility of Mr. Md. Nawab Ali shall come into force with immediate effect and shall remain valid until Mst. Jahura Khatun resumes her duties.

Mahmudur Rahman Talukder Senior Vice President (HR & ADMIN)

Mr. Md. Nawab Ali (0984), Senior Executive Officer.

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Mahmudur Rahman Talukder Senior Vice President (HR & ADMIN)

Mr. Md. Nawab Ali (0984), Senior Executive Officer.

C.C. to: for kind information:

- The Chief Executive officer.
- The Deputy Managing Director (Operation).
- The DMD (Dev.) & Incharge, Dev. Admin Dept.
- The AMD & Head of HR & ADMIN.
- The SVP & Underwriting & Re Insurance Dept.
- 6. Master file
- 7. Office Order file.
- Personal file.

- The EVP (PRT) & Incharge, Khulna Zone.
- The Incharge, Jashore FPR Centre.
- 3. The Incharge, Jhenaidah FPR Centre.