

প্রাইম ইসলামী লাইফ ইস্যুরেস লিমিটেড برائعر السالامي لائف انشورنس لميتين

Prime Islami Life Insurance Limited

ISO 9001 : 2015 CERTIFIED

April 03, 2023

Office Order No.:51-2023

"আমার জীবন আমার সম্পদ বীমা করলে থাকবে নিরাপদ"

For the greater interest of the Company, the following employees are hereby transferred as under:

SI.	Name, Desig. & ID No.	Present Dept./Office	Transferred to
01	Mr. Md. Ahsan Ullah (2166), Junior Officer	Cash Section, Nazu Meahar Hat Org. Office, Chattogram Zone-12	Cash Section, Colonel Hat Org. Office, Chattogram Zone-10
02	Ms. Lipi Das (2352), Junior Officer	Cash Section, Colonel Hat Org. Office, Chattogram Zone-10	Cash Section, Nazu Meahar Hat Org. Office, Chattogram Zone-12
03	Mr. Md. Shahab Uddin (T992), T-Boy	Colonel Hat Org. Office, Chattogram Zone-10	Bhatiary Org. Office (0622), Chattogram Zone-04

Mr. Md. Ahsan Ullah and Ms. Lipi Das shall handover the overall charges to Mr. Md. Abul Kalam Azad (0122), Assistant Vice President and Operation Incharge, Chattogram Divisional Office, Service Centre.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 06-04-2023 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder Senior Vice President (HR & Admin)

Copy forwarded to: Above 03 (Three) employees.



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C.C. to: for kind information:

1. The Chief Executive officer.

The Deputy Managing Director (Operation).

- 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 4. The AMD & Head of HR & ADMIN.
- The SEVP & Chief Financial Officer.
- 6. The EVP & Incharge, IT Dept.
- Master file.
- 8. Office Order file.
- Personal file.

- The EVP (PRT) & Incharge, Chattogram Zone-10.
- The AM (Dev.) & Incharge, Chattogram Zone-04
- The AM (Dev.) & Incharge, Chattogram Zone-12
- 4. The Incharge, Respective Offices.