



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائے اسلامی لائف انشورنس لمیٹیٹ  
Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

April 03, 2023

“আমার জীবন আমার সম্পদ  
বীমা করলে থাকবে নিরাপদ”

## Office Order No.:49-2023

In addition to existing assignment, the following Cashiers are hereby assigned to carry out the additional responsibilities as under:

Sl.	Name, Desig. & Present Office	Additional Responsibilities	
		Proposed Office Name	Schedule
01	Mr. Gopal Acharjee (1934), Junior Officer, Nandail Org. Office, Netrokona Zone	Cash Section, Bhairab Org. Office, Netrokona Zone	01 (One) day in a week.
02	Ms. Sufia Akter (3005), Junior Officer, Kalmakanda Org. Office, Netrokona Zone	Cash Section, Mddanagar Org. Office, Netrokona Zone	02 (Two) day(s) in a week.

The working days at above Office, will be settled by the respective Office incharges.

The additional responsibilities of Mr. Gopal Acharjee and Ms. Sufia Akter shall come into force with immediate effect and remain valid until further order.

TA/DA allowance as per rules of the Company is admissible to Mr. Gopal Acharjee and Ms. Sufia Akter.

  
**Mahmudur Rahman Talukder**

Senior Vice President  
HR & ADMIN Department

- Mr. Gopal Acharjee (1934), Junior Officer.
- Ms. Sufia Akter (3005), Junior Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন



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**C.C. to:** for kind information:

- The Chief Executive officer.
- The Deputy Managing Director (Operation).
- The DMD (Dev.) & Incharge, Dev. Admin Dept.
- The AMD & Head of HR & ADMIN.
- The SEVP & Chief Financial Officer.
- Master file
- Office Order file.
- Personal file.
- The Assistant Managing Director (Dev.) & Incharge, Sylhet Corp. Zone.
- The EVP (PRT) & Incharge, Netrokona Zone.
- The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন