



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

## برائے اسلامی لائف انشورنس لمیٹیٹڈ

### Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

April 02, 2023

“আমার জীবন আমার সম্পদ  
বীমা করলে থাকবে নিরাপদ”

## Office Order No.:48-2023

For the greater interest of the Company the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Md. Zakaria (2835), Junior Officer	Cash Section, Shahajadpur Org. Office, Rajshahi Corp. Zone-03	Cash Section, Bera Org. Office, Rajshahi Corp. Zone-03
02	Mr. Md. Motiur Rahman (2923), Junior Officer	Cash Section, Bera Org. Office, Rajshahi Corp. Zone-03	Cash Section, Shahajadpur Org. Office, Rajshahi Corp. Zone-03

Mr. Md. Zakaria and Mr. Md. Motiur Rahman shall handover the overall charges to Mr. Md. Masum Maruf-ul-Hoque (0634), SEO, Accounts Dept., Rajshahi Full Fledged Service Centre.

The above employees are advised to report their joining to the Incharge of respective Offices along with Stationary Items allotted to them and release letter from their existing offices by 05-04-2023 with a copy to the HR & Administration Dept., Head Office, Dhaka.

**Mahmudur Rahman Talukder**  
Senior Vice President (HR & ADMIN)

- Mr. Md. Zakaria (2835), Junior Officer.
- Mr. Md. Motiur Rahman (2923), Junior Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন



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**Mahmudur Rahman Talukder**  
Senior Vice President (HR & ADMIN)

- Mr. Md. Zakaria (2835), Junior Officer.
- Mr. Md. Motiur Rahman (2923), Junior Officer.

**C.C. to:** for kind information:

- The Chief Executive officer.
- The Deputy Managing Director (Operation).
- The DMD (Dev.) & Incharge, Dev. Admin Dept.
- The AMD & Head of HR & ADMIN.
- The SEVP & Chief Financial Officer.
- Md. Shofekul Islam (0308), AVP, Operation Incharge, Rajshahi Corp. Zone.
- Mr. Md. Masum Maruf-ul-Hoque (0634), SEO, Accounts Dept., Rajshahi Full Fledged Service Centre.
- Master file
- Office Order file.
- Personal file.
- The EVP (PRT) & Incharge, Rajshahi Corp. Zone.
- The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন