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## Prime Islami Life Insurance Limited

ISO 9001:2015 CERTIFIED

April 01, 2023

## Office Order No.:47-2023

"আমার জীবন আমার সম্পদ বীমা করলে থাকবে নিরাপদ"

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Ms. Lutfun Nahar Alo (2060), Executive Vice President (PRT)	Chattogram Zone-07	Moulavibazar Zone
02	Mr. Mohammad Harun or Rashid (2590), Executive Vice President (PRT)	Chattogram Zone-12	Madaripur Sadar

Ms. Lutfun Nahar Alo shall work under direct supervision of Mr. Mohammad Humayun Kabir, Assistant Managing Director (Dev.) & Incharge of Sylhet Corp. Zone.

Mr. Mohammad Harun or Rashid will work under direct supervision of Mr. Mohammad Salim Ullah, Deputy Managing Director (Dev.) & Incharge, Chattogram Corp. Zone-03, Khulna Corp. Zone and Dhaka Zone-16.

The Working area of Mr. Mohammad Harun or Rashid will be Faridpur, Madaripur, Gopalganj & Shariatpur Dist., except Satoir Org. Office (0617), Faridpur Agency Office (0013), Kunia Bazar Agency Office (0637), Madaripur Agency Office (2009), Naria Org. Office (0191), Ghorishar Org. Office (1075), and Bashbaria Org. Office (0703). He will arrange to hire an office space at Madaripur and will work sitting at Madaripur at that office.

Ms. Lutfun Nahar Alo shall handover the overall charges to Mr. Md. Abul Kalam Azad (0122), Avp, Operation Incharge, Chattogram Divisional Office.

Mr. Mohammad Harun or Rashid shall handover the overall charges to Mr. Siddiqur Rahman (0585), Manager, Operation Incharge, Chattogram Zone-12.

Ms. Lutfun Nahar Alo and Mr. Mohammad Harun or Rashid is advised to report their joining to the Chief Executive Officer by 05-04-2023.

Kazi Abul Manjur

Assistant Managing Director &

Head of HR & ADMIN

Ms. Lutfun Nahar Alo (2060), EVP (PRT).

Mr. Mohammad Harun or Rashid (2590), EVP (PRT).



# প্রাইম ইসলামী লাইফ ইস্যুরেস লিমিটেড برائے اسپامی لائے انشہورنس لیے تاہم

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Assistant Managing Director &

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Mr. Mohammad Harun or Rashid (2590), EVP (PRT).

#### C.C. to: for kind information:

- The Chief Executive officer.
- The Deputy Managing Director (Operation).
- 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- The DMD (Dev.) & Incharge, Chattogram Corp. Zone-03, Khulna Corp. Zone & Dhaka Zone-16.
- 5. The AMD (Dev.) & Incharge, Sylhet Corp. Zone.
- 6. The SEVP & Chief Financial Officer.
- Mr. Md. Abul Kalam Azad (0122), Avp, Operation Incharge, Chattogram Divisional Office.
- Mr. Siddiqur Rahman (0585), Manager, Operation Incharge, Chattogram Zone-12.
- Master file.
- 10. Office Order file.
- 11. Personal file.

আর্থিক নিরাপত্তার সেতৃবন্ধন