## Prime Islami Life Insurance Limited

150 9001 : 2015 CERTIFIED

March 23, 2023

## Office Order No.:43-2023

"আমার জীবন আমার সম্পদ বীমা করলে থাকবে নিরাপদ"

For the greater interest of the Company Khondhokar Omar Faruk (1036), SEO, Office of the vice Chairman, Head Office, Dhaka is hereby transferred to Operation Section, HR & Admin Dept., Head office, Dhaka.

Khondhokar Omar Faruk is advised to report his joining to the Assistant Managing Director & Head of HR & Admin immediately with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder Senior Vice President (HR & Admin)

Copy forwarded to:

Khondhokar Omar Faruk (1036), SEO.

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Mahmudur Rahman Falukder

Senior Vice President (HR & Admin)

Copy forwarded to:

Khondhokar Omar Faruk (1036), SEO.

C.C. to: for kind information:

- 1. The Chief Executive officer.
- 2. The Deputy Managing Director (Operation).
- 3. The DMD (Dev.) & Incharge, Dev Admin Dept.
- 4. The AMD & Head of HR & ADMIN.
- 5. Master file
- 6. Office Order file
- 7. Personal file