



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائٹم اسلامي لائيف انشورنس لميٽيٽيڊ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

March 23, 2023

“আমার জীবন আমার সম্পদ
বীমা করলে থাকবে নিরাপদ”


Office Order No.:42-2023

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Harun Ar Rashid (0959), SEO	IT Dept., Noakhali Full Fledged SC	IT Dept., Feni Full Fledged SC
02	Mr. Amran Uddin (1325), Executive Officer	IT Dept., Feni Full Fledged SC	IT Dept., Noakhali Full Fledged SC
03	Ms. Doly Akter (2572), Junior Officer	Cash Section, Akbarshah Org. Office, Chattogram Zone-04	Cash Section, Pahartoli Org. Office, Chattogram Zone-12.

Ms. Doly Akter shall handover the overall charges to Mr. Md. Abul Kalam Azad (0122), Assistant Vice President, Accounts Department, Operation Incharge, Chattogram Divisional Office, Service Centre.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 29-03-2023 with a copy to the HR & Administration Dept., Head Office, Dhaka.


Mahmudur Rahman Talukder
Senior Vice President (HR & Admin)

• Copy forwarded to: Above 03 (Three) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹیڈ

Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

March 23, 2023

“আমার জীবন আমার সম্পদ
বীমা করলে থাকবে নিরাপদ”

Office Order No.:42-2023

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Harun Ar Rashid (0959), SEO	IT Dept., Noakhali Full Fledged SC	IT Dept., Feni Full Fledged SC
02	Mr. Amran Uddin (1325), Executive Officer	IT Dept., Feni Full Fledged SC	IT Dept., Noakhali Full Fledged SC
03	Ms. Doly Akter (2572), Junior Officer	Cash Section, Akbarshah Org. Office, Chattogram Zone-04	Cash Section, Pahartoli Org. Office, Chattogram Zone-12.

Ms. Doly Akter shall handover the overall charges to Mr. Md. Abul Kalam Azad (0122), Assistant Vice President, Accounts Department, Operation Incharge, Chattogram Divisional Office, Service Centre.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 29-03-2023 with a copy to the HR & Administration Dept., Head Office, Dhaka.


Mahmudur Rahman Talukder
Senior Vice President (HR & Admin)

• Copy forwarded to: Above 03 (Three) employees.

C.C. to: for kind information:

1. The Chief Executive officer.
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The DMD (Dev.), Chattogram, Rajshahi & Bagmara Corp. Zone.
5. The AMD & Head of HR & ADMIN.
6. The SEVP & Chief Financial Officer.
7. The EVP & Incharge, IT Dept.
8. Master file.
9. Office Order file.
10. Personal file.
1. The EVP (PRT) & Incharge, Chattogram Zone-04
2. The EVP (PRT) & Incharge, Chattogram Zone-12
3. The EVP (PRT) & Incharge, Noakhali Zone-01
4. The EVP (PRT) & Incharge, Feni Zone-02
5. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা) ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোন : ৪১০৭০১৮০-৮৩

ফ্যাক্স : ৮৮-০২-৪১০৭০১৭৯, ই-মেইল : pilil@primeislamiflife.com, web: www.primeislamiflife.com