



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائٹم اسلامى لائف انشورنس لمیٹید  
Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

March 21, 2023

“আমার জীবন আমার সম্পদ  
বীমা করলে থাকবে নিরাপদ”

**Office Order No.:40-2023**

Mr. Md. Iftexhar Hossain (2807), Executive Office, Policy Servicing Dept., Sreerampur FPR Centre, Narshingdi Zone is hereby advised to sit and work at Cash Section, Narshingdi Org. Office, Dhaka Zone-16 for 02 (Two) day(s) in a week in addition to his existing duties.

TA/DA as per rules of the Company is admissible to Mr. Md. Iftexhar Hossain in this regard.

The additional responsibility of Mr. Md. Iftexhar Hossain shall come into force with immediate effect and shall remain valid until further order.

  
**Mahmudur Rahman Talukder**  
Senior Vice President (HR & Admin)

Copy forwarded to:

- Mr. Md. Iftexhar Hossain (2807), Executive Office

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা) ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোন : ৪১০৭০১৮০-৮৩

ফ্যাক্স : ৮৮-০২-৪১০৭০১৭৯, ই-মেইল : pilil@primeislamiflife.com, web: www.primeislamiflife.com



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائے اسلامی لائف انشورنس لمیٹیڈ  
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**C.C. to:** for kind information:

1. The Chief Executive officer
  2. The Deputy Managing Director (Operation).
  3. The DMD (Dev.) & Incharge, Dev Admin Dept.
  4. The DMD (Dev.) & Incharge, Chattogram Corp. Zone-03, Khulna Corp. Zone & Dhaka Zone-16.
  5. The SEVP & Chief Financial Officer.
  6. Master file
  7. Office Order file
  8. Personal file
1. The AMD (Dev.) & Incharge, Dhaka Corp. Zone-01.
  2. The AM & Incharge, Narshingdi Zone.
  3. The AM & Incharge, Dhaka Zone-16
  4. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন