



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائٹم اسلامى لاٲف انشورنس لميٲيٲ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

March 09, 2023

“আমার জীবন আমার সম্পদ
বীমা করলে থাকবে নিরাপদ

Office Order No.:27-2023

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Mohammad Salim Ullah (0830), Executive Officer	Policy Servicing Dept., Keranihat Full Fledged SC Chattogram Zone-06	Underwriting Dept., Chakaria FPR Centre, Cox's Bazar Zone-03
02	Mr. Zahir Uddin Md. Babar (2443), Junior Officer	Cash Section, Chakaria FPR Centre, Cox's Bazar Zone-03	Cash Section, Khagrachari Org. Office, Chattogram Zone-08

Mr. Zahir Uddin Md. Babar shall handover the overall charges to Mr. Md. Osmanul Haque (0723), SEO, Accounts Dept., Pekua Full Fledged Service Centre, Cox's Bazar Zone-03.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 14-03-2023 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mr. Md. Anoar Hossain (1460), Officer, Accounts Dept., Chakaria FPR Centre, Cox's Bazar Zone-03 is hereby advised to work at Cash Section sitting at same premises in addition to his existing duties until further order.

The additional responsibility of Mr. Md. Anoar Hossain vide Office Order No.:168-2022, dated 26-09-2022 at U/W Dept., is hereby cancelled.


Mahmudur Rahman Talukder
Senior Vice President (HR & Admin)

• Copy forwarded to: Above 03 (three) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Senior Vice President (HR & Admin)

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C.C. to: for kind information:

1. The Chief Executive officer.
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The DMD (Dev.) & Incharge, Chattogram Corp. Zone-03, Khulna Corp. Zone & Dhaka Zone-16.
5. The AMD & Head of HR & ADMIN.
6. The SEVP & Chief Financial Officer.
7. The SVP & Incharge, Policy Servicing Dept.
8. The SVP & Incharge, U/W & Re-Insurance Dept.
9. Mr. Md. Osmanul Haque (0723), SEO, Accounts Dept., Pekua Full Fledged Service Centre.
10. Master file.
11. Office Order file.
12. Personal file.
1. The EVP (PRT) & Incharge, Cox's Bazar Zone-03.
2. The EVP (PRT) & Incharge, Chattogram Zone-06.
3. The Incharge, Chattogram Zone-08.
4. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন