



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائٹم اسلامى لائف انشورنس لمیٹید
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

February 20, 2023

“বীমায় সুরক্ষিত থাকলে
এগিয়ে যাব সবাই মিলে”

Office Order No.:17-2023

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Md. Forhad Ahmed Monto (0386), Assistant Manager	Underwriting Dept., City Service Centre, Dhaka	Policy Servicing Dept., Konabari FPR Centre, Tangail Zone-01
02	Ms. Sabina Easmin (2851), Executive Officer	Policy Servicing Dept., City Service Centre, Dhaka	Finance & Accounts Dept., Head Office, Dhaka
03	Mr. Mostafizur Rahman (1860), Senior Officer	Finance & Accounts Dept., Head Office, Dhaka	Office of Mr. Mohammad Salim Ullah, Deputy Managing Director (Dev.), Head Office, Dhaka

Mr. Mostafizur Rahman shall handover the overall charges to the Quazi Ahsan Ul Alam Ansary, EVP, Finance & Accounts Dept., Head Office, Dhaka.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 26-02-2023 with a copy to the HR & Administration Dept., Head Office, Dhaka.


Mahmudur Rahman Talukder

Senior Vice President (HR & Admin)

• Copy forwarded to: Above 03 (Three) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা) ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোন : ৪১০৭০১৮০-৮৩

ফ্যাক্স : ৮৮-০২-৪১০৭০১৭৯. ই-মেইল : pilil@primeislamiflife.com. web: www.primeislamiflife.com



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Mahmudur Rahman Talukder
Senior Vice President (HR & Admin)

• Copy forwarded to: Above 03 (Three) employees.

C.C. to: for kind information:

1. The Chief Executive officer.
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The DMD (Dev.) & Incharge, Chattogram Corp. Zone-03, Khulna Corp. Zone & Dhaka Zone-16.
5. The AMD & Head of HR & ADMIN.
6. The SEVP & Chief Financial Officer.
7. Quazi Ahsan Ul Alam Ansary, EVP, Finance & Accounts Dept., Head Office, Dhaka.
8. The EVP & Incharge, Policy Servicing & Claims Dept.
9. The EVP & Incharge, Underwriting & Reinsurance Dept.
10. The VP & Incharge, City Service Centre.
11. Master file.
12. Office Order file.
13. Personal file.
1. The Area Manager (Dev.) & Incharge, Tangail Zone-01.

আর্থিক নিরাপত্তার সেতুবন্ধন