



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیڈ
Prime Islami Life Insurance Limited


ISO 9001 : 2015
CERTIFIED

February 14, 2023

“বীমায় সুরক্ষিত থাকলে
এগিয়ে যাব সবাই মিলে”

Office Order No.:13-2023

The Office Order No.: 11-2023, dated 08-02-2022 is hereby partially revised and Ms. Yeasmin Akter (2444), Junior Officer, IT Dept., Pekua Full Fledged SC, Cox's Bazar Zone-03 is hereby advised to deal with work of OR and OR file processing related works instead of SB related works sitting at same premises in addition to her existing duties until further order.


Mahmudur Rahman Talukder
Senior Vice President (HR & Admin)

Copy forwarded to:

- Ms. Yeasmin Akter (2444), Junior Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Senior Vice President (HR & Admin)

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C.C. to: for kind information:

1. The Chief Executive officer.
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev Admin Dept.
4. The DMD (Dev.) & Incharge, Chattogram Corp. Zone-03
5. The AMD & Head of HR & ADMIN.
6. The EVP & Incharge, IT Dept.
7. The SVP & Incharge, Policy Servicing & Claims Dept.
8. Master file
9. Office Order file
10. Personal file
1. The EVP (PRT) & incharge, Cox's Bazar Zone-03.
2. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন