



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائٹم اسلامى لائف انشورنس لمیٹید
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

February 08, 2023

“বীমায় সুরক্ষিত থাকলে
এগিয়ে যাব সবাই মিলে”


Office Order No.:11-2023

For the greater interest of the Company Mr. Mohammad Ayub Chowdhury (2862), Junior Officer, IT Dept., Jaldi FPR Centre, Chattogram Zone-06 is hereby transferred to Cash Section, Boilchari Organization Office (0633), Chattogram Zone-06 (Keranihat).

Mr. Mohammad Ayub Chowdhury is advised to report his joining to the Incharge, Boilchari Organization Office, Chattogram Zone-06 along with Stationary Items allotted to him and release letter from his existing office by 13-02-2023 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mr. Mohammad Ayub Chowdhury will be entitled to Cash allowance@ Tk.750/-(Six Hundred Fifty) per month after execution of a surety bond of Tk.5,00,000/-(Five lac).

Ms. Yeasmin Akter (2444), Junior Officer, IT Dept., Pekuà Full Fledged SC, Cox's Bazar Zone-03 is hereby advised to deal with work of Policy Servicing Dept., SB and SB file processing related works sitting at same premises in addition to her existing duties until further order.


Mahmudur Rahman Talukder
Senior Vice President (HR & Admin)

Copy forwarded to:

- Mr. Mohammad Ayub Chowdhury (2862), Junior Officer.
- Ms. Yeasmin Akter (2444), Junior Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন



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C.C. to: for kind information:

1. The Chief Executive officer.
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev Admin Dept.
4. The DMD (Dev.) & Incharge, Chattogram Corp. Zone-03
5. The AMD & Head of HR & ADMIN.
6. The SEVP & Chief Financial Officer.
7. The EVP & Incharge, IT Dept.
8. The SVP & Incharge, Policy Servicing & Claims Dept.
9. Master file
10. Office Order file
11. Personal file
1. The EVP (PRT) & Incharge, Chattogram Zone-06.
2. The EVP (PRT) & incharge, Cox's Bazar Zone-03.
3. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন