



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائے اسلامی لائف انشورنس لمیٹیٹ  
Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

November 27, 2022

“বীমায় সুরক্ষিত থাকলে  
এগিয়ে যাব সবাই মিলে”

## Office Order No.:230-2022

For the greater interest of the Company, the Office Order No.:214-2022, dated November 13, 2022 is hereby partially revised and the following employee is hereby transferred as under:

SI	Name & Desig.Present Dept./Office	Transferred Dept./Office (According to previous Order)	Transferred to	
01	Ms. Hasina (0432), Executive Officer	Underwriting Dept., Tangail Zone	Underwriting Dept., Gazipur Full Fledged SC, Gazipur Zone	She will stay at her existing Office.
02	Mr. Md. Yousuf Ali (2114), Officer	IT Dept., Tangail Zone	_____	Cash Section, Mirzapur Org. Office, Tangail zone

Mr. Md. Yousuf Ali is advised to report his joining to the Incharge of Mirzapur Org. Office, Tangail zone along with Stationary Items allotted to him and release letter from his existing offices by 30-11-2022 with a copy to the HR & Administration Dept., Head Office, Dhaka.

The additional responsibility of Mr. Md. Yousuf Ali vide Office Order No.:214-2022, dated 13-11-2022 at U/W Dept., Tangail Zone is hereby cancelled.

Mr. Md. Yousuf Ali will be entitled to Cash allowance@ Tk.750/-(Six Hundred Fifty) per month after execution of a surety bond of Tk.5,00,000/-(Five lac).

  
**Mahmudur Rahman Talukder**  
Senior Vice President (HR & Admin)

- Copy forwarded to: Above 02 (Two) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

## برائے اسلامی لائف انشورنس لمیٹیڈ

### Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

November 27, 2022

“বীমায় সুরক্ষিত থাকলে  
এগিয়ে যাব সবাই মিলে”

## Office Order No.:230-2022

For the greater interest of the Company, the Office Order No.:214-2022, dated November 13, 2022 is hereby partially revised and the following employee is hereby transferred as under:

SI	Name & Desig.Present Dept./Office	Transferred Dept./Office (According to previous Order)	Transferred to	
01	Ms. Hasina (0432), Executive Officer	Underwriting Dept., Tangail Zone	Underwriting Dept., Gazipur Full Fledged SC, Gazipur Zone	She will stay at her existing Office.
02	Mr. Md. Yousuf Ali (2114), Officer	IT Dept., Tangail Zone	_____	Cash Section, Mirzapur Org. Office, Tangail zone

Mr. Md. Yousuf Ali is advised to report his joining to the Incharge of Mirzapur Org. Office, Tangail zone along with Stationary Items allotted to him and release letter from his existing offices by 30-11-2022 with a copy to the HR & Administration Dept., Head Office, Dhaka.

The additional responsibility of Mr. Md. Yousuf Ali vide Office Order No.:214-2022, dated 13-11-2022 at U/W Dept., Tangail Zone is hereby cancelled.

Mr. Md. Yousuf Ali will be entitled to Cash allowance@ Tk.750/-(Six Hundred Fifty) per month after execution of a surety bond of Tk.5,00,000/-(Five lac).

### Mahmudur Rahman Talukder

Senior Vice President (HR & Admin)

- Copy forwarded to: Above 02 (Two) employees.

### C.C. to: for kind information:

1. The Chief Executive officer.
  2. The Deputy Managing Director (Operation).
  3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
  4. The AMD & Head of HR & ADMIN.
  5. The SEVP & Chief Financial Officer.
  6. The EVP & Incharge, IT Dept.
  7. The SVP & Incharge, U/W & Re Insurance Dept.
  8. Master file
  9. Office Order file
  10. Personal file.
1. The Incharge, Tangail Zone-01
  2. The Incharge, Mirzapur Org. Office.

আর্থিক নিরাপত্তার সেতুবন্ধন