ISO 9001 : 2015

November 27, 2022

"বীমায় সুরক্ষিত থাকলে এগিয়ে যাব সবাই মিলে"

## Office Order No.:229-2022

Mr. Golam sarwar (1563), Deputy Manager, Underwriting Dept., Chattogram Divisional Office, Service Centre is hereby authorized to counter sign the policy Schedule (Bima Dalil) sitting at same premises in addition to his existing duties.

This Order shall come into force with immediate effect and shall remain valid until further order.

Mahmudur Rahman Talukder

Senior Vice President HR & ADMIN Dept.

• Mr. Golam sarwar (1563), Deputy Manager.

ISO 9001 : 2015 CERTIFIED

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Senior Vice President HR & ADMIN Dept.

Mr. Golam sarwar (1563), Deputy Manager.

C.C. to: for kind information:

- 1. The Chief Executive officer
- 2. The Deputy Managing Director (Operation).
- 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 4. The DMD (Dev.), Chattogram, Rajshahi, Bagmara Corp. Zone.
- 5. The DMD (Dev.) & Incharge, Chattogram Corp. Zone-03
- 6. The AMD & Head of HR & ADMIN.
- 7. The SVP & Incharge, Policy Servicing & Claims Dept.
- 8. The SVP & Incharge, Underwriting & Re Insurance Dept.
- 9. Master file
- 10. Office Order file
- 11. Personal file

 The SEVP (PRT) & Incharge, Chattogram Corp. Zone-01.