# প্রাইম ইসলামী লাইফ ইস্যুরেস লিমিটেড

## Prime Islami Life Insurance Limited

ISO 9001 : 2015 CERTIFIED

November 15, 2022

"বীমায় সুরক্ষিত থাকলে এগিয়ে যাব সবাই মিলে"

### Office Order No.:220-2022

For the greater interest of the Company, the Office Order No.:213-2022, dated November 13, 2022 is hereby partially revised and the following employee is hereby transferred as under:

SI	Name & Desig.Present Dept./Office		Transferred Dept,/Office (According to previous Order)	Transferred to
01	Mr. Mamun Hossen (1698), Officer	Accounts Dept., Head Office, Dhaka	Cash Section, Langalbandha Org. Office (0154), Dhaka Corp. Zone-01	Cash Section, City Service Centre, Dhaka
02	Mr. Md. Rezaul Karim (1811), Junior Officer	Cash Section, City Service Centre, Dhaka		Cash Section, Langalbandha Org. Office (0154), Dhaka Corp. Zone-01

Mr. Md. Rezaul Karim shall handover the overall charges to K. M. Monower Hossain (1276), Assistant Vice President, Accounts Dept., City Service Centre, Dhaka.

The above employees are advised to report their joining to the Incharge of respective Offices along with Stationary Items allotted to them and release letter from their existing offices by 20-11-2022 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder Senior Vice President (HR & Admin)

• Copy forwarded to: Above 02 (Two) employees.



# थार्ग रंजनामी नार्क रंजारतंज निमिएंड برائم اسلامی لائف انشورنس لمیتین

## Prime Islami Life Insurance Limited

ISO 9001 : 2015 CERTIFIED

November 15, 2022

"বীমায় সুরক্ষিত থাকলে এগিয়ে যাব সবাই মিলে"

### Office Order No.:220-2022

For the greater interest of the Company, the Office Order No.:213-2022, dated November 13, 2022 is hereby partially revised and the following employee is hereby transferred as under:

SI	Name & Desig.Present Dept./Office		Transferred Dept,/Office (According to previous Order)	Transferred to
01	Mr. Mamun Hossen (1698), Officer	Accounts Dept., Head Office, Dhaka	Cash Section, Langalbandha Org. Office (0154), Dhaka Corp. Zone-01	Cash Section, City Service Centre, Dhaka
02	Mr. Md. Rezaul Karim (1811), Junior Officer	Cash Section, City Service Centre, Dhaka		Cash Section, Langalbandha Org. Office (0154), Dhaka Corp. Zone-01

Mr. Md. Rezaul Karim shall handover the overall charges to K. M. Monower Hossain (1276), Assistant Vice President, Accounts Dept., City Service Centre, Dhaka.

The above employees are advised to report their joining to the Incharge of respective Offices along with Stationary Items allotted to them and release letter from their existing offices by 20-11-2022 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder Senior Vice President (HR & Admin)

Copy forwarded to: Above 02 (Two) employees.

**C.C. to:** for kind information:

- 1. The Chief Executive officer.
- 2. The Deputy Managing Director (Operation).
- 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 4. The AMD & Head of HR & ADMIN.
- 5. The SEVP & Chief Financial Officer.
- 6. The DVP & Incharge, City Service Centre
- 7. Mr. K. M. Monower Hossain (1276), AVP, F/A Dept., City Service Centre.
- 8. Master file
- 9. Office Order file.
- 10. Personal file.

- 1. The AMD (Dev.) & Incharge, Dhaka Corp. Zone-01.
- 2. The Incharge, Langalbandha Org. Office.