



# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

## برائے اسلامی لائف انشورنس لمیٹیڈ

### Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

November 10, 2022

“বীমায় সুরক্ষিত থাকলে  
এগিয়ে যাব সবাই মিলে”

## Office Order No.:211-2022

All concerned are hereby informed that policy Dalil (Akok) of all offices under Ukhiya FPR Centre i.e. Ukhiya, Moheshkhali, Moriccha, whykong will be issued from Ukhiya FPR Centre, Cox's Bazar Zone-01 from now on.

The SVP & Incharge, policy servicing & Claims Dept., Head Office, Dhaka shall monitor the policy Dalil issuing process of Ukhiya FPR Centre, Cox's Bazar Zone-01 time to time.

All concerned are hereby advised to take above services from Ukhiya FPR Centre.

The policy Dalil issuing process will be come into force with immediate effect.

Mr. Md. Sagir Hossain (0903), Executive Officer, Accounts Dept., Ukhiya FPR Centre, Cox's Bazar Zone-01 is hereby authorized to counter sign the policy Schedule (Bima Dalil) Akok & DPS as an authorized officer and he is also assigned supervise overall Bima Dalil issuing process sitting at same premises in addition to his existing duties.

Mr. Mohammad Ahsan Ullah (0856), Executive Officer, Underwriting Dept., Ukhiya FPR Centre, Cox's Bazar Zone-01 is hereby assigned to prepare/issue Policy schedule (Bima Dalil) at the same premises in addition to his existing duties.

The additional responsibilities of Mr. Md. Sagir Hossain and Mr. Mohammad Ahsan Ullah shall come into force with immediate effect and remain valid until further order.

Mr. Md. Sagir Hossain and Mr. Mohammad Ahsan Ullah are also advised to take necessary training on policy Dalil Issuing process at Cox's Bazar SC as schedule suggested by the Incharge, Cox's Bazar SC FPR Centre.

  
**Mahmudur Rahman Talukder**  
Senior Vice President (HR & ADMIN)

- Mr. Md. Sagir Hossain (0903), Executive Officer.
- Mr. Mohammad Ahsan Ullah (0856), Executive Officer

আর্থিক নিরাপত্তার সেতুবন্ধন



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Senior Vice President (HR & ADMIN)

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- Mr. Mohammad Ahsan Ullah (0856), Executive Officer

### C.C. to: for kind information:

1. The Chief Executive officer.
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The DMD (Dev.) & Incharge, Chattogram Corp. Zone-03.
5. The AMD & Incharge, HR & ADMIN Dept.
6. The SEVP & CFO.
7. The SVP & Incharge, Policy Servicing & Claims Dept.
8. The SVP & Incharge, U/W & reinsurance Dept.
9. Master file
10. Office Order file
11. Personal file.
1. The EVP (PRT) & Incharge, Cox's Bazar Zone-01.
2. The Incharge, Ukhiya FPR Centre.
3. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন