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Prime Islami Life Insurance Limited

ISO 9001 : 2015 CERTIFIED

November 02, 2022

"বীমায় সুরক্ষিত থাকলে এগিয়ে যাব সবাই মিলে"

Office Order No.:207-2022

For the greater interest of the Company, Mr. Md. Sheikh Hassan Ahmed Chowdhury (0430), Executive Officer, Underwriting Dept., Cumilla Full Fledged Service Centre is hereby transferred to Policy Servicing Dept., Sylhet Full Fledged Service Centre.

Mr. Md. Sheikh Hassan Ahmed Chowdhury is advised to report his joining to the Assistant Managing Director (Dev.) & Incharge, Sylhet Corp. Zone along with Stationary Items allotted to him and release letter from his existing office by 08-11-2022 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder Senior Vice President (HR & ADMIN)

Mr. Md. Sheikh Hassan Ahmed Chowdhury (0430), Executive Officer.

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Mahmudur Rahman Talukder Senior Vice President (HR & ADMIN)

• Mr. Md. Sheikh Hassan Ahmed Chowdhury (0430), Executive Officer.

C.C. to: for kind information:

- 1. The Chief Executive officer.
- 2. The Deputy Managing Director (Operation).
- 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 4. The AMD & Head of HR & ADMIN.
- 5. The SVP & Incharge, Policy Servicing & Claims Dept.
- 6. The SVP & Incharge, U/W & Re Insurance Dept.
- 7. Master file
- 8. Office Order file.
- 9. Personal file.

- 1. The AMD (Dev.) & Incharge, Sylhet Corp. Zone.
- The SEVP (PRT) & Incharge, Cumilla Corp. Zone.