ISO 9001 : 2015 CERTIFIED

October 02, 2022

"বীমায় সুরক্ষিত থাকলে এগিয়ে যাব সবাই মিলে"

Office Order No.:174-2022

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Mohammad Salim Ullah	Underwriting Dept.,	Policy Servicing Dept.,
	(0830), Executive Officer	Keranihat Full Fledged SC	Keranihat Full Fledged SC
02	Mr. Muhammad Abul Basher	Policy Servicing Dept.,	Internal Audit Dept.,
	(1463), Officer	Keranihat Full Fledged SC	Keranihat Full Fledged SC

The above employees are advised to report their joining to the EVP (PRT) & Incharge, Chattogram Zone-06 along with Stationary Items allotted to them by 06-10-2022 with a copy to the HR & Administration Dept., Head Office, Dhaka.

The additional responsibility of Gazi Mahamudur Rahman (1473), Manager, Internal Audit Dept., Chattogram Divisional Office, Chattogram vide Office Order No.:43-2022, dated 07-03-2022 at I/A Dept., Keranihat Full Fledged SC and Mr. Mohammad Salim Ullah vide Office Order No.:101-2021, dated 15-06-2021 at Dalil related works are hereby Cancelled cancelled.

Mahmudur Rahman Talukder Senior Vice President (HR & Admin)

Copy forwarded to: Above 03 (Three) employees.

Prime Islami Life Insurance Limited

ISO 9001: 2015 CERTIFIED

October 02, 2022

Office Order No.:174-2022

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Mahmudur Rahman Talukder Senior Vice President (HR & Admin)

Copy forwarded to: Above 03 (Three) employees.

C.C. to: for kind information:

- 1. The Chief Executive officer.
- 2. The Deputy Managing Director (Operation).
- 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- The DMD (Dev.) & Incharge, Chattogram Corp. Zone-03.
- 5. The AMD & Head of HR & ADMIN.
- The SVP & Incharge, Policy Servicing & Claims Dept.
- The SVP & Incharge, Internal Audit Dept.
- 8. The SVP & Incharge, U/W & Re Insurance Dept.
- 9. Master file
- 10. Office Order file.
- 11. Personal file.

- The EVP (PRT) & Incharge, Chattogram Zone-06.
- 2. The Incharge, espective Offices.