Prime Islami Life Insurance Limited

ISO 9001 : 2015 CERTIFIED

August 28, 2022

Office Order No.:145-2022

"বীমায় সুরক্ষিত থাকলে এগিয়ে যাব সবাই মিলে"

For the greater interest of the Company, the Office Order No.:142-2022, dated August 22, 2022 is hereby revised and the following employee is hereby transferred as under:

SI	Name & Desig.Prese	ent Dept./Office	Transferred Dept,/Office (According to previous Order)	Transferred to
01	Mr. Mohammad Masum Billah (2509), Senior Executive Officer	U/W Dept., Chattogram Road FPR Centre-02 (0017), Dhaka Zone-06	U/W Dept., Siddirgonj FPR Centre, Dhaka Zone-07	He will stay at his existing Office.
02	Mr. Md. Akter Hossain (1000), Executive Officer	Underwriting Dept., Head Office, Dhaka		U/W Dept., Siddirgonj FPR Centre, Dhaka Zone-07

Mr. Md. Akter Hossain is advised to report his joining to the Incharge Siddirgonj FPR Centre, Dhaka Zone-07 along with Stationary Items allotted to him and release letter from his existing offices by 31-08-2022 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder Senior Vice President (HR & Admin)

Copy forwarded to: Above 02 (Two) employees.

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Mahmudur Rahman Talukder

Senior Vice President (HR & Admin)

• Copy forwarded to: Above 02 (Two) employees.

C.C. to: for kind information:

- 1. The Chief Executive officer.
- 2. The Deputy Managing Director (Operation).
- 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 4. The AMD & Head of HR & ADMIN.
- 5. The SVP & Incharge, U/W & Re Insurance Dept.
- 6. Master file
- 7. Office Order file
- 8. Personal file.

- 1. The AMD (Dev.) & Incharge, Dhaka Corp. Zone-01.
- 2. The SEVP (PRT) & Incharge, Dhaka Zone-06.
- 3. The SEVP (PRT) & Incharge, Dhaka Zone-07.
- 4. The Incharge, Respective Offices.