Prime Islami Life Insurance Limited

ISO 9001:2015 CERTIFIED

July 26, 2022

"বীমায় সুরক্ষিত থাকলে এগিয়ে যাব সবাই মিলে"

Office Order No.:130-2022

For the greater interest of the Company, Mr. Gopal Krishna Das (1245), Senior Officer, Cash Section, Accounts Dept., B. Baria Full Fledged SC.

Mr. Gopal Krishna Das is advised to report his joining to the EVP (PRT) & Incharge, B. Baria Zone by 28-07-2022 with a copy to the HR & Administration Dept., Head Office, Dhaka.

After Joining Mr. Gopal Krishna Das at IT Department is hereby advised to deal with work of Development Administration Dept., at same premises in addition to his existing duties until further order.

Cash allowance of Mr. Gopal Krishna Das @Tk.750/- is hereby withdrawn.

Mahmudur Rahman Talukder Senior Vice President (HR & Admin)

Copy forwarded to:

Mr. Gopal Krishna Das (1245), Senior Officer.

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ISO 9001 : 2015

July 26, 2022

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Office Order No.:130-2022

For the greater interest of the Company, Mr. Gopal Krishna Das (1245), Senior Officer, Cash Section, Accounts Dept., B. Baria Full Fledged SC is hereby transferred to IT Dept., B. Baria Full Fledged SC.

Mr. Gopal Krishna Das is advised to report his joining to the EVP (PRT) & Incharge, B. Baria Zone by 28-07-2022 with a copy to the HR & Administration Dept., Head Office, Dhaka.

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Mahmudur Rahman Talukder Senior Vice President (HR & Admin)

Copy forwarded to:

Mr. Gopal Krishna Das (1245), Senior Officer.

C.C. to: for kind information:

- 1. The Chief Executive officer.
- 2. The Deputy Managing Director (Operation).
- 3. The DMD (Dev.) & Incharge, Dev Admin Dept.
- 4. The AMD & Head of HR & ADMIN.
- 5. The SEVP & Chief Financial Officer.
- 6. The EVP & Incharge, IT Dept.
- 7. Master file
- 8. Office Order file
- 9. Personal file

1. The EVP (PRT) & Incharge, B. Baria Zone.