



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائٹم اسلامي لائف انشورنس لميٽيٽ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

June 12, 2022

“Bimay surokkhito thakole
egiya zabo sobai mile”

Office Order No.:103-2022

Mr. Md. Sona Mia (1676), Officer, Cash Section, Santhia Org. Office, Rajshahi Corp. Zone is hereby advised to sit and work at Cash Section, Bera Org. Office, Rajshahi Corp. Zone for 01 (one) day in a week in addition to his existing duties.

The working days at above Office, will be settled by the respective Office Incharges.

TA/DA allowance as per rules of the Company is admissible to Mr. Md. Sona Mia.

The additional responsibility of Mr. Md. Sona Mia shall come into force with effect from June 19, 2022 and shall remain valid until Mr. Md. Ashrafuzzaman (0240), Assistant Manager, resumes his duties after performing Holy Hazz.

Mahmudur Rahman Talukder
Senior Vice President (HR & ADMIN)

- Mr. Md. Sona Mia (1676), Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Senior Vice President (HR & ADMIN)

• Mr. Md. Sona Mia (1676), Officer.

C.C. to: for kind information:

1. The Chief Executive officer.
2. The Deputy Managing Director (Operation).
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The AMD & Incharge, Head of HR & ADMIN.
5. The SEVP & Chief Financial Officer.
6. Master file
7. Office Order file
8. Personal file.

1. The EVP (PRT) & Incharge, Rajshahi Corp. Zone.
2. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন