

# প্রাইম ইসলামী লাইফ ইস্যুরেস লিমিটেড برائے اسبامی لائف انشورنس لمیتیں

## Prime Islami Life Insurance Limited

ISO 9001 : 2015

May 23, 2022

"Bimay surokkhito thakole egiya zabo sobai mile"

#### Office Order No.:88-2022

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to	
01	Mr. Mizanur Rahman (2488), Junior Officer	Cash Section, Badarkhali Org. Office, Cox's Bazar Zone-03	Cash Section, Arabshah Bazar Org. Office, Cox's Bazar Zone-03	
02	Mr. Asmaul Hasna Tazin (2785), Junior Officer	Cash Section, Arabshah Bazar Org. Office, Cox's Bazar Zone-03	Cash Section, Toitong Org. Office, Cox's Bazar Zone-03	
03	Mr. Nazmul Islam (1993), Junior Officer	Cash Section, Toitong Org. Office, Cox's Bazar Zone-03	Cash Section, Badarkhali Org. Office, Cox's Bazar Zone-03	

Mr. Mizanur Rahman, Mr. Asmaul Hasna Tazin and Mr. Nazmul Islam shall handover the overall charges to Mr. Md. Osmanul Haque (0723), SEO, Accounts Dept., Pekua Full Fledged Service Centre, Cox's Bazar Zone-03.

The above employees are advised to report their joining to the Incharge of respective Offices along with Stationary Items allotted to them and release letter from their existing offices by 26-05-2022 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder

Senior Vice President HR & ADMIN Department

• Copy forwarded to: Above 03 (Three) employees.



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Senior Vice President HR & ADMIN Department

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C.C. to: for kind information:

- 1. The Chief Executive Officer
- 2. The DMD (Dev.) & Incharge, Dev. ADMIN Dept.
- 3. The AMD & Head of HR & ADMIN.
- 4. The SEVP & Chief Financial Officer.
- Master file.
- 6. Office Order file.
- 7. Personal file.

- 1. The AMD (Dev.) & Incharge, Chattogram Corp. Zone-03.
- 2. The EVP (PRT) & Incharge, Cox's Bazar Zone-03.
- 3. The Incharge, respective Offices.