



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائيم اسلامي لائف انشورنس لميتيد
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

May 18, 2022

“Bimay surokkhito thakole
egiya zabo sobai mile”

Office Order No.:86-2022

Ms. Lipy Das (2352), Junior Office, Cash Section, Cornel Hat Org. Office, Chattogram Zone-12 is hereby advised to sit and work at Cash Section, Fatickchori Org. Office, Chattogram Zone-12 for 02 (Two) day(s) in a week in addition to her existing duties.

The working days at above Office, will be settled by the respective Office Incharges.

TA/DA allowance as per rules of the Company is admissible to Ms. Lipy Das.

The additional responsibility of Ms. Lipy Das shall come into force with immediate effect and shall remain valid until further order.

The additional responsibility of Mr. Md. Ali Jinnah (2248), Junior Office, Rawjan Org. Office, Chattogram Zone-12 vide Office Order No.:52-2022, dated 15-03-2022 at Cash Section, Fatickchori Org. Office, Chattogram Zone-12 is hereby cancelled.

Mahmudur Rahman Talukder
Senior Vice President (HR & ADMIN)

- Ms. Lipy Das (2352), Junior Office
- Mr. Md. Ali Jinnah (2248), Junior Office.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Senior Vice President (HR & ADMIN)

- Ms. Lipy Das (2352), Junior Office
- Mr. Md. Ali Jinnah (2248), Junior Office.

C.C. to : for kind information :

- The Chief Executive officer
- The DMD (Dev.) & Incharge, Dev. Admin Dept.
- The DMD (Dev.), Chattogram, Rajshahi, Bagmara Corp. Zone.
- The AMD & Head of HR & ADMIN.
- The SEVP & Chief Financial Officer.
- The EVP & Incharge, IT Dept. (With a request to allow him IT access at Fatickchori Org. Office).
- Master file
- Office Order file
- Personal file
- The EVP (PRT) & Incharge, Chattogram Zone-12.
- The Incharge, Respective Offices

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোন : ৪১০৭০১৮০-৮৩
ফ্যাক্স : ৮৮-০২-৪১০৭০১৭৯, ই-মেইল : pilil@primeislamilife.com, pililbd@gmail.com, web : www.primeislamilife.com