



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائيم اسلامي لائف انشورنس لميتيد  
Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

May 17, 2022

"Bimay surokkhito thakole  
egiya zabo sobai mile"

## Office Order No.:85-2022

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Md. Solaiman (0819), Executive Officer	Cash Section, K D Hat FPR Centre, Noakhali Zone-01	Underwriting Dept., K D Hat FPR Centre, Noakhali Zone-01
02	Mr. Shahadat Hossain (2387), Junior Officer	Cash Section, Gazirhat Org. Office, Noakhali Zone-01	Cash Section, K D Hat FPR Centre, Noakhali Zone-01
03	Ms. Taslima Akter (2667), Junior Officer	Cash Section, Dhagonbuiyan Org. Office, Feni Zone-02	Cash Section, Gazirhat Org. Office, Noakhali Zone-01

Mr. Md. Solaiman and Mr. Shahadat Hossain shall handover the overall charges to Mr. Md. Nur Islam (2806), SEO, Accounts Dept., Noakhali Full Fledged Service Centre.

Ms. Taslima Akter shall handover the overall charges to Mr. Ahmed Faruk (2704), Senior Officer, Accounts Dept., Feni Full Fledged Service Centre.

The above employees are advised to report their joining to the Incharge of respective Offices along with Stationary Items allotted to them and release letter from their existing offices by 22-05-2022 with a copy to the HR & Administration Dept., Head Office, Dhaka.

The additional responsibility of Mr. Md. Solaiman vide Office Order No.:47-2019, dated 30-01-2019 at Cash Section, Gazirhat Org. Office, Noakhali Zone-01 and Office Order No.:151-2020, dated 19-08-2020 at U/W Dept., K D Hat FPR Centre are hereby cancelled.

**Mahmudur Rahman Talukder**  
Senior Vice President  
HR & ADMIN Department

- Copy forwarded to: Above 03 (Three) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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## برائے اسلامی لائف انشورنس لمیٹیڈ

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**Mahmudur Rahman Talukder**

Senior Vice President  
HR & ADMIN Department

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**C.C. to:** for kind information:

1. The Chief Executive Officer
  2. The DMD (Dev.) & Incharge, Dev. ADMIN Dept.
  3. The DMD (Dev.), Chattogram, Rajshahi, Bagmara Corp. Zone.
  4. The AMD & Head of HR & ADMIN.
  5. The SEVP & Chief Financial Officer.
  6. Master file.
  7. Office Order file.
  8. Personal file.
1. The EVP (PRT) & Incharge, Noakhali Zone.
  2. The EVP (PRT) & Incharge, Feni Zone.
  3. The Incharge, respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোন : ৪১০৭০১৮০-৮৩  
ফ্যাক্স : ৮৮-০২-৪১০৭০১৭৯, ই-মেইল : pilil@primeislamilife.com, pililbd@gmail.com, web : www.primeislamilife.com