



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائٹم اسلامى لاٲف انشورنس لميٲيٲ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

May 11, 2022

“বীমায় সুরক্ষিত থাকলে
এগিয়ে যাব সবাই মিলে”

Office Order No.:79-2022

For the greater interest of the Company, Ms. Ayesha Islam Nilo (2308), Junior Officer, Cash Section, Tongi Org. Office, Dhaka Zone-02 is hereby transferred to Finance & Accounts Dept., Head Office, Dhaka.

Ms. Ayesha Islam Nilo shall handover the overall charges to Mr. Md. Mijanur Rahman Khan (0274), AVP, Accounts Dept., Dhaka Zone-02.

Ms. Ayesha Islam Nilo is advised to report her joining to the SEVP & Chief Financial Officer, Haed Office, Dhaka along with Stationary Items allotted to him and release letter from her existing office by 17-05-2022 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Cash allowance of Ms. Ayesha Islam Nilo @Tk.750/- is hereby withdrawn.

The Transfer of Mr. MD. Mizanur Rahman (0511), Executive Officer, Cash Section, Tongi Org. Office, Dhaka Zone-02 vide Office Order No.: 72-2022, dated 20-04-2022 at Cash Section, Demra Org. Office, Dhaka Zone-15 is hereby cancelled.

Mahmudur Rahman Talukder
Senior Vice President
HR & ADMIN Department

- Mr. MD. Mizanur Rahman (0511), Executive Officer.
- Ms. Ayesha Islam Nilo (2308), Junior Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোন : ৪১০৭০১৮০-৮৩
ফ্যাক্স : ৮৮-০২-৪১০৭০১৭৯, ই-মেইল : pilil@primeislamilife.com, pililbd@gmail.com, web : www.primeislamilife.com



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
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Mahmudur Rahman Talukder
Senior Vice President
HR & ADMIN Department

- Mr. MD. Mizanur Rahman (0511), Executive Officer.
- Ms. Ayesha Islam Nilo (2308), Junior Officer.

C.C. to: for kind information:

1. The Chief Executive officer.
2. The DMD (Dev.) & Incharge, Dev. Admin Dept.
3. The AMD & Head of HR & ADMIN.
4. The SEVP & Chief Financial Officer.
5. Master file
6. Office Order file
7. Personal file
1. The SEVP (PRT) & Incharge, Dhaka Zone-04.
2. The EVP (PRT) & Incharge, Dhaka Zone-02
3. The Incharge, Tongi Org. Office.

আর্থিক নিরাপত্তার সেতুবন্ধন

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ফ্যাক্স : ৮৮-০২-৪১০৭০১৭৯, ই-মেইল : pilil@primeislamilife.com, pililbd@gmail.com, web : www.primeislamilife.com