

# প্রাইম ইসলামী লাইফ ইস্যুরেস লিমিটেড

### Prime Islami Life Insurance Limited

ISO 9001:2015 CERTIFIED

April 20, 2022

"বীমায় সুরক্ষিত থাকলে এগিয়ে যাব সবাই মিলে"

### Office Order No.:72-2022

For the greater interest of the Company, Mr. MD. Mizanur Rahman (0511), Executive Officer, Cash Section, Tongi Org. Office, Dhaka Zone-02 is hereby transferred to Cash Section, Demra Org. Office, Dhaka Zone-15.

MD. Mizanur Rahman shall handover the overall charges to Mr. Md. Mijanur Rahman Khan (0274), AVP, Accounts Dept., Dhaka Zone-02.

After joining of Ms. Ayesha Islam Nilo (2308), Junior Officer, at Cash Section, Tongi Org. Office, Dhaka Zone-02, Mr. MD. Mizanur Rahman is advised to report his joining to the Incharge, Demra Org. Office, Dhaka Zone-15 along with Stationary Items allotted to him and release letter from his existing offices with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder

Senior Vice President HR & ADMIN Department

Mr. MD. Mizanur Rahman (0511), Executive Officer



## প্রাইম ইসলামী লাইফ ইন্সুরেন্স লিমিটেড

برائم اسلامی لائف انشورنس لمیتی کا Prime Islami Life Insurance Limited

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Mahmudur Rahman Talukder

Senior Vice President HR & ADMIN Department

• Mr. MD. Mizanur Rahman (0511), Executive Officer

#### C.C. to: for kind information:

- 1. The Chief Executive officer.
- 2. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 3. The AMD & Head of HR & ADMIN.
- 4. The SEVP & Chief Financial Officer.
- 5. Master file
- 6. Office Order file
- 7. Personal file

- The AMD (Dev.) & Incharge, Dhaka Corp. Zone-01.
- 2. The SEVP (PRT) & Incharge, Dhaka Zone-04.
- 3. The EVP (PRT) & Incharge, Dhaka Zone-02
- 4. The EVP (PRT) & Incharge, Dhaka Zone-15.
- 5. The Incharge, Tongi Org. Office
- 6. The Incharge, Demra Org. Office.