

# প্রাইম ইসলামী লাইফ ইন্সুরেন্স লিমিটেড

# برائم اسلامی لائف انشورنس لمیتید Prime Islami Life Insurance Limited

ISO 9001 : 2015 CERTIFIED

April 07, 2022

"বীমায় সুরক্ষিত থাকলে এগিয়ে যাব সবাই মিলে"

#### Office Order No.:69-2022

For the greater interest of the Company, Mr. Abdul Hamid (2863), Office Assistant, Cash Section, Jubilee Road FPR Centre, Chattogram Zone-13 is hereby advised to deal with work of Underwriting Dept., at same premises in addition to his existing duties.

The additional responsibility of Mr. Abdul Hamid shall come into force with immediate effect and shall remain valid until further Order.

Mahmudur Rahman Talukder

Senior Vice President HR & ADMIN Department

Mr. Abdul Hamid (2863), Office Assistant

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**Mahmudur Rahman Talukder** 

Senior Vice President HR & ADMIN Department

· Mr. Abdul Hamid (2863), Office Assistant

#### C.C. to: for kind information:

- 1. The Chief Executive officer.
- 2. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 3. The DMD (Dev.) Chattogram, Rajshahi, Bagmara.
- 4. The AMD & Head of HR & ADMIN.
- 5. The SEVP & Chief Financial Officer.
- The SVP & Incharge, U/W & Reinsurance Dept. with a request to arrange necessary U/W training for Mr. Abdul Hamid.
- 7. Master file
- 8. Office Order file
- 9. Personal file

- The JEVP (PRT) & Incharge, Chattogram Zone-13.
- 2. The Incharge, Respective Offices.