



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیڈ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

March 22, 2022

Office Order No.:59-2022



“মুজিববর্ষের অঙ্গীকার
বীমা হোক সবার”

“বীমায় সুরক্ষিত থাকলে
এগিয়ে যাব সবাই মিলে”

For the greater interest of the Company, the following employees are hereby transferred as under:

Sl	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Md. Ashrafuzzaman (0240), Assistant Manager	Cash Section, Tanor Org. Office, Rajshahi Corp. Zone	Cash Section, Bera Org. Office (Pabna), Rajshahi Corp. Zone
02	Mr. Md. Habibur Rahman (2834), Junior Officer	Cash Section, Bera Org. Office (Pabna), Rajshahi Corp. Zone	Cash Section, Sonamusjid Org. Office (Kanshat), Rajshahi Corp. Zone
03	Mr. Md. Nawan Mone (2735), Junior Officer	Cash Section, Sonamusjid Org. Office (Kanshat), Rajshahi Corp. Zone	Cash Section, Tanor Org. Office, Rajshahi Corp. Zone

Mr. Md. Ashrafuzzaman, Mr. Md. Habibur Rahman and Mr. Md. Nawan Mone shall handover the overall charges to Mr. Md. Masum Maruf-ul-Hoque (0634), SEO, Accounts Dept., Rajshahi Full Fledged Service Centre.

The above employees are advised to report their joining to the Incharge of respective Offices along with Stationary Items allotted to them and release letter from their existing offices by 27-03-2022 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder

Senior Vice President
HR & ADMIN Department.

• Copy forwarded to: Above 03 (Three) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোন : ৪১০৭০১৮০-৮৩
ফ্যাক্স : ৮৮-০২-৪১০৭০১৭৯, ই-মেইল : pilil@primeislamilife.com, pililbd@gmail.com, web : www.primeislamilife.com



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

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Mahmudur Rahman Talukder

Senior Vice President
HR & ADMIN Department.

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C.C. to: for kind information:

1. The Chief Executive Officer
2. The DMD (Dev.) & Incharge, Dev. ADMIN Dept.
3. The AMD & Head of HR & ADMIN Dept.
4. The SEVP & Chief Financial Officer.
5. Mr. Md. Masum Maruf-ul-Hoque (0634), SEO, Accounts Dept., Rajshahi Full Fledged Service Centre.
6. Master file.
7. Office Order file.
8. Personal file.
1. The EVP (PRT) & Incharge, Rajshahi Corp. Zone.
2. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন

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ফ্যাক্স : ৮৮-০২-৪১০৭০১৭৯, ই-মেইল : pilil@primeislamilife.com, pililbd@gmail.com, web : www.primeislamilife.com