

# প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড برائم اسلامی لآئف انشورنس لمیتی

## Prime Islami Life Insurance Limited

March 13, 2022

#### Office Order No.:48-2022



"বীমায় সুরক্ষিত থাকলে এগিয়ে যাব সবাই মিলে"

Mr. Monir Ahmed (1133), Senior Officer, Cash Section, Satais Org. Office, Dhaka Zone-02 is hereby assigned to carry out the additional responsibilities of Cash Section of Kaliakoir Org. Office, Dhaka Zone-02 on 14/03/2022 and 16/03/2022 in addition to his existing duties:

TA/DA as per rules of the Company is admissible to Mr. Monir Ahmed in this regard.

Mahmudur Rahman Talukder

Senior Vice President HR & ADMIN Department

Copy forwarded to:

Mr. Monir Ahmed (1133), Senior Officer

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ISO 9001 : 2015 CERTIFIED

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Senior Vice President HR & ADMIN Department

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• Mr. Monir Ahmed (1133), Senior Officer

C.C. to: for kind information:

- 1. The Chief Executive officer.
- 2. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 3. The AMD & Head of HR & ADMIN.
- 4. The EVP & Incharge, Finance & Accounts Dept.
- 5. Master file
- 6. Office Order file
- 7. Personal file

- 1. The SEVP (PRT) & Incharge, Dhaka Corp. Zone-04.
- 2. The EVP (PRT) & Incharge, Dhaka Zone-02.
- 3. The Incharge, respective Offices.