



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیڈ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

March 03, 2022



“মুজিববর্ষের অঙ্গীকার
বীমা হোক সবার”

Office Order No.:42-2022

“বীমায় সুরক্ষিত থাকলে
এগিয়ে যাব সবাই মিলে”

For the greater interest of the Company, Mr. Md. Rasel Miah (1721), Junior Officer, Cash Section, Bhairab Agency Office, Narshingdi Zone is hereby transferred to Cash Section, Shapmara Org. Office, Narshingdi Zone.

Mr. Md. Rasel Miah shall handover the overall charges to Mr. K. M. Monower Hossain (1276), Assistant Vice President, Finance & Accounts Department of City Service Centre, Dhaka.

Mr. Md. Rasel Miah is advised to report his joining to the Incharge of Shapmara Org. Office, Narshingdi Zone along with Stationary Items allotted to him and release letter from his existing office by 08-03-2022 with a copy to the HR & Administration Dept., Head Office, Dhaka.

After joining Mr. Md. Rasel Miah at Cash Section, Shapmara Org. Office, Narshingdi Zone is hereby given advised to sit and work at Cash Section, Bhairab Agency Office, Narshingdi Zone for 02 (Two) day(s) in a week in addition to his existing duties until further order.

TA/DA allowance as per rules of the Company is admissible to Mr. Md. Rasel Miah.

Mahmudur Rahman Talukder
Senior Vice President
HR & ADMIN Department

- Mr. Md. Rasel Miah (1721), Junior Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোন : ৪১০৭০১৮০-৮৩
ফ্যাক্স : ৮৮-০২-৪১০৭০১৭৯, ই-মেইল : pilil@primeislamiflife.com, pililbd@gmail.com, web : www.primeislamiflife.com



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Mahmudur Rahman Talukder
Senior Vice President
HR & ADMIN Department

- Mr. Md. Rasel Miah (1721), Junior Officer.

C.C. to: for kind information:

1. The Chief Executive officer.
2. The DMD (Dev.) & Incharge, Dev. Admin Dept.
3. The AMD & Head of HR & ADMIN.
4. The EVP & Incharge, Finance & Accounts Dept.
5. Master file
6. Office Order file
7. Personal file
1. The AMD (Dev.) & Incharge, Dhaka Corp. Zone-01.
2. The SVP (PRT) & Incharge, Narshingdi Zone.
3. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন

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ফ্যাক্স : ৮৮-০২-৪১০৭০১৭৯, ই-মেইল : pilil@primeislamiflife.com, pililbd@gmail.com, web : www.primeislamiflife.com