



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیڈ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

February 22, 2022

Office Order No.:36-2022

Ms. Khadiza (1319), Officer, Claims Dept., Pekua Full Fledged Service Centre is hereby assigned to prepare/issue Policy schedule (Bima Dalil) and is also assigned to send Death claims file to Head office after required processing sitting at same premises in addition to her existing duties.

Additional responsibilities of Ms. Khadiza shall come into force with immediate effect and remain valid until further order.

The additional responsibility of Mr. Md. Osmanul Haque (0723), Senior Executive Officer, Accounts Dept., Pekua Full Fledged SC vide Office Order No.:165-2020, dated August 31, 2020 at Pekua Full Fledged Service Centre is hereby cancelled.

Mahmudur Rahman Talukder
Senior Vice President (Admin)

- Mr. Md. Osmanul Haque (0723), SEO.
- MMs. Khadiza (1319), Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোন : ৪১০৭০১৮০-৮৩
ফ্যাক্স : ৮৮-০২-৪১০৭০১৭৯, ই-মেইল : pilil@primeislamilife.com, pililbd@gmail.com, web : www.primeislamilife.com



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
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- MMs. Khadiza (1319), Officer.

C.C. to: for kind information:

1. The Chief Executive officer
 2. The DMD (Dev.) & Incharge, Dev. Admin Dept.
 3. The AMD and Head of HR & ADMIN.
 4. The SVP & Incharge, Policy Servicing & Claims Dept.
 5. Master file
 6. Office Order file
 7. Personal file
1. The Asst. MD (Dev.) & Incharge, Chattogram Corp. Zone-03.
 2. The EVP (PRT) & Incharge, Cox's Bazar Zone-03.

আর্থিক নিরাপত্তার সেতুবন্ধন

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