



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائمر اسلامى لايف انشورنس لميٲٲٲٲ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

February 17, 2022

Office Order No.:34-2022



“মুজিববর্ষের অঙ্গীকার
বীমা হোক সবার”

“বীমায় সুরক্ষিত থাকলে
এগিয়ে যাব সবাই মিলে”

For the greater interest of the Company, the Office Order No.:23-2022, dated February 09, 2022 is hereby revised as under:

SI	Name & Desig.Present Dept./Office	Transferred Dept./Office (According to previous Order)	Transferred to
01	Mr. Md. Rafiqul Islam (0695), Senior Officer Cash Section, Jamalpur Org. Office, Mymensingh Zone-01	Cash Section, Kendua Org. Office, Netrokona Zone	Cash Section, Mymensingh FPR Centre, Mymensingh Zone-01
02	Mr. Abdus Sobhan (1144), Senior Officer Cash Section, Kendua Org. Office, Netrokona Zone	Cash Section, Mymensingh FPR Centre, Mymensingh Zone-01	He will stay at his existing Office.

Mr. Md. Rafiqul Islam shall handover the overall charges to K. M. Monower Hossain (1276), Assistant Vice President, Accounts Dept., City Service Centre, Dhaka as per previous Office Order No: 23-2022 dated February 09, 2022.

Mr. Md. Rafiqul Islam is advised to report his joining to the Incharge, Mymensingh FPR Centre, Mymensingh Zone-01 along with Stationary Items allotted to him and release letter from his existing office by 27-02-2022 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder

Senior Vice President

HR & ADMIN Department

- Mr. Md. Rafiqul Islam (0695), Senior Officer.
- Mr. Abdus Sobhan (1144), Senior Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোন : ৪১০৭০১৮০-৮৩
ফ্যাক্স : ৮৮-০২-৪১০৭০১৭৯, ই-মেইল : pilil@primeislamilife.com, pililbd@gmail.com, web : www.primeislamilife.com



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائٹم اسلامى لائف انشورنس لمیٹید
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

February 17, 2022

Office Order No.:34-2022



“মুজিববর্ষের অঙ্গীকার
বীমা হোক সবার”

“বীমায় সুরক্ষিত থাকলে
এগিয়ে যাব সবাই মিলে”

For the greater interest of the Company, the Office Order No.:23-2022, dated February 09, 2022 is hereby revised as under:

SI	Name & Desig. Present Dept./Office	Transferred Dept./Office (According to previous Order)	Transferred to
01	Mr. Md. Rafiqul Islam (0695), Senior Officer Cash Section, Jamalpur Org. Office, Mymensingh Zone-01	Cash Section, Kendua Org. Office, Netrokona Zone	Cash Section, Mymensingh FPR Centre, Mymensingh Zone-01
02	Mr. Abdus Sobhan (1144), Senior Officer Cash Section, Kendua Org. Office, Netrokona Zone	Cash Section, Mymensingh FPR Centre, Mymensingh Zone-01	He will stay at his existing Office.

Mr. Md. Rafiqul Islam shall handover the overall charges to K. M. Monower Hossain (1276), Assistant Vice President, Accounts Dept., City Service Centre, Dhaka as per previous Office Order No: 23-2022 dated February 09, 2022.

Mr. Md. Rafiqul Islam is advised to report his joining to the Incharge, Mymensingh FPR Centre, Mymensingh Zone-01 along with Stationary Items allotted to him and release letter from his existing office by 27-02-2022 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder

Senior Vice President

HR & ADMIN Department

- Mr. Md. Rafiqul Islam (0695), Senior Officer.
- Mr. Abdus Sobhan (1144), Senior Officer.

C.C. to: for kind information:

1. The Chief Executive Officer.
 2. The DMD (Dev.) & Incharge, Dev. Admin Dept.
 3. The EVP & Incharge, IT Dept. (With a request to allow them to transect cash using their Computer).
 4. The EVP & Incharge, Finance & Accounts Dept. (With a request to allow them to transect cash using their Computer).
 5. K. M. Monower Hossain (1276), Assistant Vice President, Accounts Dept., City Service Centre.
 6. Master file
 7. Office Order file
 8. Personal file.
1. The SEVP (PRT) & Incharge, Sylhet Corp. Zone.
 2. The SEVP (PRT) & Incharge, Dhaka Zone-04.
 3. The EVP (PRT) & Incharge, Mymensingh Zone-01
 4. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোন : ৪১০৭০১৮০-৮৩
ফ্যাক্স : ৮৮-০২-৪১০৭০১৭৯, ই-মেইল : pilil@primeislamilife.com, pililbd@gmail.com, web : www.primeislamilife.com