



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائٹم اسلامى لائف انشورنس لمیٹید
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

January 18, 2022


Office Order No.:07-2022

For the greater interest of the Company, Mr. Mahbub Alam (1483), Officer, IT Dept., Dhaka Zone-02 is hereby Deputed to Cash Section, Nawabgonj Org. Office, Dhaka Corp. Zone-04.

The deputation shall come into force with immediate effect and shall remain valid until a cashier join there.

Mr. Mahbub Alam is advised to report his joining to the Incharge, Nawabgonj Org. Office, Dhaka Zone-04 immediately with a copy to the HR & Administration Dept., Head Office, Dhaka.

TA/DA allowance as per rules of the Company is admissible to Mr. Mahbub Alam.


Mahmudur Rahman Talukder
Senior Vice President (HR & ADMIN)
• Mr. Mahbub Alam (1483), Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোন : ৪১০৭০১৮০-৮৩
ফ্যাক্স : ৮৮-০২-৪১০৭০১৭৯, ই-মেইল : pilil@primeislamilife.com, pililbd@gmail.com, web : www.primeislamilife.com



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Mahmudur Rahman Talukder
Senior Vice President (HR & ADMIN)

• Mr. Mahbub Alam (1483), Officer.

C.C. to : for kind information :

1. The Chief Executive officer
 2. The DMD (Dev.) & Incharge, Dev. Admin Dept.
 3. The AMD & CS, Head of HR & ADMIN.
 4. The EVP & Incharge, IT Dept. (With a request to allow him IT access at Nawabgonj Org. Office).
 5. The EVP & Incharge Finance & Accounts Dept. (With a request to allow him IT access at Nawabgonj Org. Office).
 6. Master file
 7. Office Order file
 8. Personal file
1. The SEVP (PRT) & Incharge, Dhaka Corp. Zone-04.
 2. The EVP (PRT) & Incharge, Dhaka Zone-02.
 3. The Incharge, Nawabgonj Org. Office, Dhaka Zone-04.

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