ISO 9001 : 2015

January 05, 2022

Office Order No.:02-2022

For the greater interest of the Company, Mr. Mohammad Mostafijur Rahman (1487), Senior Executive Officer, Underwriting Dept., Head Office, Dhaka is hereby transferred to Group Insurance Division, Head Office, Dhaka.

Mr. Mohammad Mostafijur Rahman shall handover his overall charges along with Papers/Documents and his Computer (if any) to Sayed Mostaque Ahmed Khan (1151), Senior Vice President & Incharge, Underwriting & Reinsurance Dept., Head Office, Dhaka.

Mr. Mohammad Mostafijur Rahman is advised to report his joining to Mr. Md. Sadiqur Rahman Khan (0372), VP, Group Insurance Division, Head Office, Dhaka along with Stationary Items allotted to him and release letter from his existing Department by 10-01-2022 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Tatukder Senior Vice President (HR & ADMIN)

• Mr. Mohammad Mostafijur Rahman (1487), SEO.



প্রাইম ইসলামী লাইফ ইন্যুরেন্স লিমিটেড

Prime Islami Life Insurance Limited

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Mahmudur Rahman Talukder Senior Vice President (HR & ADMIN)

Mr. Mohammad Mostafijur Rahman (1487), SEO.

C.C. to : for kind information :

- 1. The Chief Executive officer
- 2. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 3. The AMD & CS, Head of HR & ADMIN.
- 4. The EVP (PRT) & Incharge, Group Insurance & Actuarial Dept.
- 5. The SVP (PRT) & Incharge, U/W & Reinsurance Dept.
- 6. Mr. Md. Sadiqur Rahman Khan (0372), VP, Group Insurance Division.
- 7. Master file
- 8. Office Order file
- 9. Personal file