



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیڈ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

December 14, 2021

Office Order No.:242-2021

For the greater interest of the Company the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Md. Mainul Islam (1384), Officer	Cash Section, Arihazar Agency Office, Dhaka Zone-04	Cash Section, Faridpur Org. Office, Dhaka Zone-04
02	Ms. Kamrunnahar (1660), Junior Officer	Cash Section, Faridpur Org. Office, Dhaka Zone-04	Cash Section, Arihazar Agency Office, Dhaka Zone-04

Mr. Md. Mainul Islam and Ms. Kamrunnahar shall handover the overall charges to K. M. Monower Hossain (1276), Assistant Vice President, Accounts Dept., City Service Centre, Dhaka.

The above employees are advised to report their joining to the Incharge of respective Offices along with Stationary Items allotted to them and release letter from their existing offices by 18-12-2021 with a copy to the HR & Administration Dept., Head Office, Dhaka.


Mahmudur Rahman Talukder
Senior Vice President (HR & ADMIN)

- Mr. Md. Mainul Islam (1384), Officer.
- Ms. Kamrunnahar (1660), Junior Officer

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোন : ৪১০৭০১৮০-৮৩
ফ্যাক্স : ৮৮-০২-৪১০৭০১৭৯, ই-মেইল : pilil@primeislamilife.com, pililbd@gmail.com, web : www.primeislamilife.com



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیڈ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

December 14, 2021

Office Order No.:242-2021

For the greater interest of the Company the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Md. Mainul Islam (1384), Officer	Cash Section, Arihazar Agency Office, Dhaka Zone-04	Cash Section, Faridpur Org. Office, Dhaka Zone-04
02	Ms. Kamrunnahar (1660), Junior Officer	Cash Section, Faridpur Org. Office, Dhaka Zone-04	Cash Section, Arihazar Agency Office, Dhaka Zone-04

Mr. Md. Mainul Islam and Ms. Kamrunnahar shall handover the overall charges to K. M. Monower Hossain (1276), Assistant Vice President, Accounts Dept., City Service Centre, Dhaka.

The above employees are advised to report their joining to the Incharge of respective Offices along with Stationary Items allotted to them and release letter from their existing offices by 18-12-2021 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder
Senior Vice President (HR & ADMIN)

- Mr. Md. Mainul Islam (1384), Officer.
- Ms. Kamrunnahar (1660), Junior Officer

C.C. to: for kind information:

1. The Chief Executive Officer.
 2. The DMD (Dev.) & Incharge, Dev. Admin Dept.
 3. The AMD & CS, Head of HR & ADMIN.
 4. The SVP & Incharge, Finance & Accounts Dept.
 5. K. M. Monower Hossain (1276), AVP, Accounts Dept., City Service Centre, Dhaka.
 6. Master file
 7. Office Order file
 8. Personal file.
1. The SEVP (PRT) & Incharge, Dhaka Corp. Zone-04
 2. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোন : ৪১০৭০১৮০-৮৩
ফ্যাক্স : ৮৮-০২-৪১০৭০১৭৯, ই-মেইল : pilil@primeislamilife.com, pililbd@gmail.com, web : www.primeislamilife.com