Prime Islami Life Insurance Limited

ISO 9001 : 2015

November 07, 2021

## Office Order No.: 209-2021

For the greater interest of the Company, Mr. Md. Sharif Hossain (2924), Junior Officer (cash), newly Joined at Head Office, Dhaka is hereby given posting to Cash Section, Karamotia Bazar Org. Office, Feni Zone-02.

Mr. Md. Sharif Hossain is advised to report his joining to the EVP (PRT) & Incharge, Feni Zone-02 for training by 10-11-2021 with a copy to the HR & Administration Dept., Head Office, Dhaka.

After completion of necessary training he will report his joining to the Incharge, Karamotia Bazar Org. Office, Feni Zone-02 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Takukder Senior Vice President (HR & ADMIN)

Mr. Md. Sharif Hossain (2924), Junior Officer.

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Mahmudur Rahman-Talukder Senior Vice President (HR & ADMIN)

Mr. Md. Sharif Hossain (2924), Junior Officer.

## C.C. to: for kind information:

- 1. The Chief Executive officer.
- 2. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 3. The AMD & Incharge, HR & ADMIN Dept.
- 4. The EVP & Incharge, Finance & Accounts Dept.
- 5. Master file
- 6. Office Order file
- 7. Personal file.

- 1. The EVP (PRT) & Incharge, Feni Zone-02.
- 2. The Incharge, Karamotia Bazar Org. Office, Feni Zone-02